

**CITY OF MERCED
2022-2023 CITY MANAGER APPROVED BUDGET**

TAB 9

DEVELOPMENT SERVICES/HOUSING

Engineering

Planning and Permitting

Inspection Services

Housing Program

PAGE NO.

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ENGINEERING DEPARTMENT
FUND NO. 017
ACCOUNT NO. 0803

DESCRIPTION

The Engineering Division is responsible for management of the Capital Improvement Program (CIP) construction, as well as contract management functions to ensure that contracts are meeting City CIP needs. The Engineering Division manages the centralized advertising and award of CIP-related construction contracts and professional services in conformance with the City's Charter and Municipal Code.

In addition, Engineering's design activities include work on various public infrastructure assets to rehabilitate, restore, improve, and add to the City of Merced's capital facilities. This Division provides a full range of engineering services for the City's capital investments in its various types of infrastructure. Engineering is responsible for planning, designing, project and construction management of public improvement projects; quality assurance and inspection of public and private work permitted in the right-of-way; and surveying, construction, and delivery of the City's capital projects.

The Engineering Division provides the following services: fee-supported permits; pre-development and engineering services that are primarily related to infrastructure improvements within the public right-of-way; chair and oversee the Traffic Committee; maintain ownership records of real property within the City; maintain and reproduce maps in support of various City services; check and record subdivision survey maps; and conduct environmental assessments, real estate acquisitions, investigations and research in support of City's operations and capital improvement projects.

MISSION

The Engineering Division strives to support its clients (public and private agencies, other City departments, and the general public) with prompt, quality technical assistance in capital improvements and holds paramount the safety, health, and welfare of the public.

GOALS

Goal 1: Provide quality, safe, reliable infrastructure, and related services

- Provide high quality customer service.
- Manage the Capital Improvement Program.
- Manage the Pavement Management System.
- Apply for, obtain, and manage various infrastructure grants.

Goal 2: Provide timely and efficient delivery of projects

- Deliver capital projects on time.
- Deliver capital projects within budget.
- Produce high quality capital projects.

ENGINEERING DEPARTMENT

Goal 3: Effect change and promote innovation

- Establish common goals with other City departments.
- Partner with City departments to improve organizational effectiveness.
- Engage regularly with industries that support City infrastructure.
- Explore and utilize new technology in information management.

Goal 4: Increase departmental effectiveness, resiliency, and expand individual employee expertise

- Provide training opportunities for staff.
- Retain the workforce.
- Actively recruit.
- Support a positive culture/organization.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

1. Manage infrastructure development through Capital Improvement Program (CIP).

Monitor, prioritize, and coordinate the CIP Program with other Department Heads and City Manager throughout the fiscal year using various funding sources [Local, Measure V, SB1, Community Development Block Grant (CDBG), Congestion Mitigation and Air Quality (CMAQ), Active Transportation Program (ATP), etc.] and programs (Pavement Management System), holding paramount the public health, safety and welfare.

2. Effectively coordinate and manage the project lifecycles of all projects within the City.

Manage the Pavement Management System to objectively and optimally select street maintenance treatments and locations. Ensure compliance with Disadvantaged Business Enterprise Program.

Determine local business bidding opportunities in developing bid packages for capital improvement projects.

Deliver high quality projects, from design through construction, on time

ENGINEERING DEPARTMENT

- and under budget in the most efficient manner to serve the public.
3. Assist various departments for capital improvements, operations, and maintenance of the City's infrastructure.
Work with other City Departments to create a team environment to improve overall effectiveness, efficiencies, and complete common goals for the public good. Collaborate with outside industries and utilize new technology and information systems in support of the City's infrastructure.
 4. Increase overall efficiency and effectiveness of the Department
Actively recruit and retain staff through effective training. Create a positive and supportive environment that encourages professional growth for all employees. Create a culture where the City is the employer of choice for all employees.
 5. Assist with the Wastewater Collection System (Sewer) Master Plan.
Manage and coordinate consultant work on the Wastewater Collection System Master Plan.
 7. Monitor Chapter 927 Statute of 1987 (AB1600) Impact Fees.
Review the estimated cost of public improvements identified in the Capital Improvement Program budget and the Public Facilities Financing Plan. Conduct annual Public Hearing, presenting updated resolution to the City Council.

ENGINEERING DEPARTMENT

2022-2023 BUDGET HIGHLIGHTS

As part of the FY 2022-2023 Proposed Budget, Engineering will work with appropriate agencies in managing water, wastewater, and storm drainage master planned activities: keeping apprised of regional, state and federal issues regarding regulation and permitting of water, wastewater, and storm drainage facilities. Engineering will participate with the continued implementation of the Storm Water Management Programs as dictated by new State mandates and NPDES Permit.

Engineering will work with other departments to develop the Capital Improvement Program Projects identified in the annual budget, and to carefully plan for future projects in the 5-year plan. Engineering will also work with regional agencies to plan and develop projects that will provide regional infrastructure and financing thereof.

Infrastructure projects planned for construction in FY 2022-2023 include: Traffic Signal Installation at the Intersection of Highway 59/16th Street; Sidewalk Infill at Various Locations; Well Site Modifications; Water Main Replacement; Yosemite Avenue (Mansionette Drive to Parsons Avenue) Roadway Rehabilitation; R Street (16th to 18th Streets) water main replacement and Roadway reconstruction; Orchard Avenue Sewer replacement; Yosemite Avenue (M to R Streets) roadway resurfacing; and implementation of the remaining quiet zones. It should be noted that sidewalks and access ramps are upgraded to comply with current ADA requirements on most roadway rehabilitation projects.

In addition to these projects, other projects will continue to be developed and prioritized with the use of the completed Pavement Management System (PMS). The PMS is providing vital pavement condition data to support current and future decision-making regarding roadway improvements, including selection of Measure V and SB1 funded projects.

PERSONNEL

Number of Positions

Classification	Funded In Budget 2021-22	Dept. Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval
City Engineer	1.00	1.00	1.00	1.00
Sr/Assoc/Asst. Engineer	3.00	3.00	3.00	3.00
Engineer Tech. I/II/III/IV	5.00	5.00	5.00	5.00
Admin. Assistant I/II/III	1.00	1.00	1.00	1.00
City Surveyor	1.00	1.00	1.00	1.00
Engineering Project Manager	1.00	1.00	1.00	1.00
TOTAL	12.00	12.00	12.00	12.00

BUDGET DETAIL EXPENSES

017-0803	Engineering Projects/Std			FINAL	DEPT. HEAD	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	BUDGET 2021-22	REQUEST 2022-23	RECOM. 2022-23	APPROVAL 2022-23
531.01-00	Regular Salaries	725.934	788.190	1,011.802	1,113.425	1,119.185	1,119.185
531.03-00	Extra Help	42.130	34.478	0	0	44.279	44.279
531.04-01	Regular Overtime	1.702	3.323	3.090	3.000	3.000	3.000
531.10-05	Retirement PERS Classic	19.733	17.145	17.044	17.627	17.627	17.627
531.10-06	Social Security-OASDI	43.879	47.211	61.249	68.937	69.331	69.331
531.10-07	Social Security-Medicare	10.873	11.568	14.325	16.122	16.856	16.856
531.10-08	State Unemployment	7.194	396	102	0	0	0
531.10-09	Retirement-PERS Lateral	12.418	13.818	14.241	14.926	14.926	14.926
531.10-10	Retirement-PERS New Membr	28.880	39.550	57.144	64.312	64.814	64.814
531.10-12	Workers Compensation	14.682	10.572	5.587	6.295	6.295	6.295
531.10-20	Earned Benefit	5.497	4.283	11.360	13.474	13.474	13.474
531.10-21	Bilingual Pay Program	1.207	1.017	1.200	600	1.200	1.200
531.10-24	Vehicle Allowance	7.755	8.154	8.064	8.424	8.424	8.424
531.10-27	PTS Plan FICA Alternative	548	448	0	0	576	576
531.10-31	Education Incentive Pay	0	0	0	9.600	9.600	9.600
531.10-33	Core Allowance	166,466	212,193	244,889	266,752	248,110	248,110
531.10-35	Post Employment Benefits	30,967	29,516	28,779	28,646	28,566	28,566
531.10-73	Retirement UAL Misc	131,421	148,201	167,955	187,163	188,780	188,780
Personnel Services		1,251,286	1,370,063	1,646,831	1,819,303	1,855,043	1,855,043
532.12-00	Telephone	4,426	4,358	3,703	4,245	4,245	4,245
532.13-00	Postage	359	105	500	500	500	500
532.14-00	Advertising	0	0	76	75	75	75
532.15-00	Office Supplies	7,469	7,376	13,000	16,860	16,860	16,860
532.16-00	Printing	0	325	1,500	1,137	1,137	1,137
532.17-00	Professional Services	17,520	15,812	111,800	34,800	109,800	109,800
532.18-00	Travel and Meetings	1,661	157	7,000	7,000	7,000	7,000
532.19-00	Mileage	0	15	150	150	150	150
532.20-00	Training Expense	2,849	179	9,500	9,500	9,500	9,500
532.21-00	Rents/Leases	1,760	1,453	6,500	8,775	8,775	8,775
532.22-00	Office Equipment O & M	1,357	2,883	1,500	1,500	1,500	1,500
532.23-00	Vehicle Operations/Maint	5,293	7,968	7,761	17,949	17,949	17,949
532.24-00	Memberships, Subscription	23,169	29,076	51,145	53,993	53,993	53,993
532.25-00	Maintenance Matls & Svcs	0	18	0	0	0	0
532.26-00	Other Equipment O & M	0	905	1,713	1,680	1,680	1,680
532.27-00	Small Tools	794	2,443	2,550	9,000	9,000	9,000
532.28-00	Safety Supplies	272	244	2,295	2,915	2,915	2,915
532.30-01	Dept Share of Insurance	15,903	22,905	23,898	36,989	33,972	33,972
532.32-00	Vehicle Replacement Fee	0	8,366	9,282	14,452	14,452	14,452
532.35-84	Retro Fee Expense	100	200	200	206	206	206
532.38-00	Support Services	122,857	115,846	119,512	156,872	147,992	147,992
532.45-00	Facilities Maint Charge	41,172	45,666	52,092	44,196	46,295	46,295
532.46-00	Computer Replacement Chrg	13,462	0	0	0	0	0
Supplies and Services		260,423	266,300	425,677	422,794	487,996	487,996
533.43-00	Machinery/Equipment	32,996	0	89,000	139,000	50,000	50,000
Property		32,996	0	89,000	139,000	50,000	50,000
534.91-01	Adm Exp-City Manager	36,430	28,903	27,320	29,419	34,787	34,787
534.91-02	Adm Exp-City Attorney	11,229	6,722	8,270	8,068	20,727	20,727
534.91-03	Adm Exp-City Clerk	15,465	13,618	12,918	14,451	16,013	16,013
534.91-09	Adm Exp-Finance	93,728	79,957	86,496	90,276	100,371	100,371
534.91-10	Adm Exp-Purchasing	10,036	8,627	8,766	8,964	10,659	10,659
534.91-16	Adm Exp-City Council	8,799	7,310	8,732	10,433	11,634	11,634
Administrative		175,687	145,137	152,502	161,611	194,191	194,191

BUDGET DETAIL EXPENSES

017-0803	Engineering Projects/Std						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
535.92-01	Interdept DSC-General Fnd	0	12.890	0	0	0	0
535.92-17	Interdept DSC-Develop Svc	0	0	11.130	11.787	11.781	11.781
	Interdepartmental	0	12.890	11.130	11.787	11.781	11.781
968.93-72	Trsf-Support Service(672)	23.557	12.685	12.685	16.309	16.309	16.309
	Other	23.557	12.685	12.685	16.309	16.309	16.309
**	Engineering Projects/Std	1.743.949	1.807.075	2.337.825	2.570.804	2.615.320	2.615.320

ENGINEERING

- 12-00 Telephone** - department office phones and cellular phones.
- 13-00 Postage** - for general correspondence, including responses to Traffic Committee requests.
- 14-00 Advertising** - includes costs for miscellaneous, for publishing items such as legal notices and calls for bids (except capital improvement projects, which are billed to each project).
- 15-00 Office supplies** - includes all paper, ink cartridges, pens, paper, fasteners, envelopes, adding machine tape, ribbons, printer supplies, pens, pencils, and other miscellaneous supplies necessary for operation of an office up to \$4,999. Request for computers and computer-related items should be entered here. All computer purchases need to be approved by the Information Technology Department.
- 17-00 Professional Services** - as needed includes geotechnical, survey, and traffic engineering.
- 18-00 Travel and Meetings** - associated with the following meetings, as well as training in Line 20-00: American Public Works Association (APWA); American Society of Civil Engineers; Institute of Transportation Engineers (ITE); California Water Pollution Control Association; American Water Works Association (AWWA); Air Pollution Control District; computer training; AutoCAD updating; City-County cooperation; and other staff training as needed.

Includes employee expenses such as room, meals and transportation and expenses incurred in the performance of official duties. List all meetings you plan to attend, who will be attending, and how they relate to enhancing your contribution to your department. Note that this line item includes all transportation, mileage, lodging and meals associated with training. Where individual items require several lines of description on the Miscellaneous Budget Information Entry screen, number each item and insert a divider line between items. See Example 9 (Travel).

The assumption for meals is \$54 per day

- 19-00 Mileage (formerly Car Allowance)** - reimbursement for employee use of personal vehicle (i.e. travel to or from work-required training courses).

Mileage reimbursement is at 58 cents per each mile of approved use of personal vehicle. Department head vehicle allowances are included in the personnel services portion of the budget and are not to be included in this line item.

20-00 Training Expense - Includes in-service training course expenses, classroom instruction, registration fees, and training supplies. Again, list all training, who will be trained, and how this training assists the City of Merced. Note: Training expenses are defined as those expenses related to maintaining or improving skills required by the employee in his/her occupation and that meet the express requirements of the City, or the requirements of law or regulations imposed as a condition to the retention of the employee. Where individual items require several lines of descriptions on the Miscellaneous Budget Information Entry screen, number each item and insert a divider line between items. See Example 10 (Training). See Object 18-00, Travel and Meetings, for meal allowances, lodging, mileage, and transportation associated with training.

Various technical workshops, computer assisted drafting and registration for workshops and conferences listed in Line 18-00 above.

21-00 Rents/Leases - Includes rents or leases of land, buildings, machinery and equipment (large format plotter).

22-00 Office Equipment Maintenance - Includes all parts, materials and services required to maintain office furniture and machines such as maintenance agreements for routine preventive maintenance and emergency repairs of office equipment performed by the manufacturer or other outside firms. Does not include copier machines. (Department printers, large-format plotters, and PC hardware and equipment)

23-00 Vehicle Operation and Maintenance - This item will be entered centrally.

24-00 Membership/Subscriptions - Includes membership dues to professional organizations and associations, books, reference materials, tapes, periodicals, journals and newspaper subscriptions.

Institute of Transportation Engineers; American Public Works Association (APWA); Cadence; Catalyst; American Society of Civil Engineers; California Water Pollution Control Association; Water Environment Federation (WEF); Groundwater Resources Association; American Water Works Association (AWWA); and professional registrations and subscriptions.

27-00 Small Tools/Shop and Field - Includes tools and equipment that have an expected life of less than one year, such as hand tools and small

equipment used by carpenters, painters, plumbers, electricians, janitors, mechanics, laborers, surveyors, draftsmen, engineers, gardeners, policemen, and fire fighters. Survey supplies; survey markers, paint, nails, ribbon, etc.

28-00 Safety Clothing and Equipment - Includes rain gear, safety shoes, safety glasses, fire fighter turnout gear, helmets, gloves, fire extinguishers, flashlights, batteries, and first aid supplies. (Hard hats, safety vests, and safety boots for employees in the field)

PLANNING AND PERMITTING
FUND NO. 017, 091 and 092
ACCOUNT NO. 0804

DESCRIPTION

The Planning and Permitting Division of the City's Development Services Department is primarily responsible for developing and maintaining the City's General Plan (the City's long-term vision for growth and development), processing applications for new development, and ensuring compliance with the City's zoning code and other regulations. In addition, the Division provides customer assistance, maintains a "one-stop" permit process for new commercial, industrial, and residential projects, assists new businesses in meeting City regulations and State environmental requirements, and prepares neighborhood plans and other special projects. The Division provides a professional level of development services support to the general public, applicants for new development projects, new and current business owners, City departments, Bicycle Advisory Commission, Planning Commission, and the City Council.

MISSION

The Planning and Permitting Division guides the community as it grows in meeting its long-range vision, land use, circulation, and public facilities and infrastructure needs, and maintaining its high quality of life.

GOALS

- ◇ Implementation of the General Plan that is used by citizens, local officials, and agencies as the primary policy framework for City growth and development.
- ◇ Complete Annexation Application to LAFCO for UC Merced per AB 3312.
- ◇ Complete Comprehensive Sign Ordinance Update.
- ◇ Completion of Process for 5th Retail Commercial Cannabis Business Permits
- ◇ Completion of Zoning Ordinance/General Plan revisions to address City Council's Pro-Housing Strategy, LEAP and SB2 grant implementation, changes to State law regarding various Housing issues, and others to streamline affordable housing development.
- ◇ Complete Housing Element Update by March 2024.
- ◇ Process development applications with a commitment to efficiency, problem solving, flexibility, and balancing of competing interests. Efficiently manage the City's development review process.

PLANNING AND PERMITTING

OBJECTIVES

1. UC Merced Annexation Application and Other Annexation and Preapplications
2. Comprehensive Sign Ordinance Update
3. 5th Retail Commercial Cannabis Business Permit (CCBP).
4. Zoning Ordinance/General Plan revisions to address City Council's Pro-Housing Strategy, LEAP and SB2 grant implementation, changes in State law for various Housing issues, and affordable housing development streamlining efforts.
5. Housing Element Update

PERFORMANCE MEASUREMENTS/INDICATORS

Completion of the Application to the Local Agency Formation Commission (LAFCO) for Annexation of the UC Merced Campus, including required environmental documentation, per AB 3312 by October 2022. Ongoing work on 5 current annexation applications and on annexation pre-applications as submitted.

Completion of Comprehensive Sign Ordinance Update, including stakeholder outreach and public hearings for adoption, by end of 2022.

Complete the process for awarding the 5th retail CCBP by June 2023. Annual renewals for existing permit holders by January 2023. Regular inspections (with consultant assistance) of open businesses. Additional cannabis applications on an ongoing basis.

Various amendments to the Zoning Code, General Plan, and Subdivision Ordinance were identified in the City's Pro-Housing Strategy and the LEAP/SB 2 grants, including, objective standards for housing, by-right duplexes in single-family zones, mixed use residential standards, tiny homes, etc., which will be prioritized by the Council. Some amendments should be completed by June 2023, but some could be continued into the FY 2023-24 budget year.

The City's Housing Element will need to be updated per the State's schedule by March 15, 2024. In order to complete the revisions in time, work should begin on hiring a consultant or working with MCAG on a possible regional housing element by no later than January 2023.

PLANNING AND PERMITTING

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|--|---|
| 6. Complete Improvements to Street Closure, Community Facilities Districts, Public Convenience & Necessity, Environmental Review, and other City Procedures | Complete improvements to procedures, (in some cases, including evaluation of where in the City organization these tasks fit best), by Spring 2023. |
| 7. Continue to process major development applications (such as general plan amendments, zone changes, subdivision maps, conditional use permits, annexations, environmental reviews, etc.) | Ongoing. Continue to bring the projects before the decision makers (City Council, Planning Commission, etc.) in a timely manner (generally 8-12 weeks after application). |
| 8. Continue to process minor development applications, such as Administrative Conditional Use Permits for Signs, Site Plan Approval applications, Minor Subdivisions, etc., as well as building permits and new business licenses. | Ongoing. Continue to process such applications within a 2–4-week time frame. Continue to explore streamlining opportunities to make all processes more efficient. |
| 9. Continue to provide staff support to the City Council, Planning Commission, the Pedestrian and Bicycle Advisory Commission (PBAC), the Building & Housing Board of Appeals (BAHA), and others as needed. | Agenda packets for meetings are made available at least 3 days prior to meetings. City Council and Planning Commission meet twice a month. PBAC meets 6 times per year. |

2022-2023 BUDGET HIGHLIGHTS

- ◆ Complete LAFCO Application for UC Merced Annexation
- ◆ Complete the Sign Ordinance Update
- ◆ Complete Process of Awarding 5th Retail Commercial Cannabis Business Permit
- ◆ Streamlined development process and improvements to procedures, including Zoning Ordinance/General Plan revisions and LEAP/SB 2 grant implementation.

E X P E N S E S	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept. Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23
Personnel Expenses	833,910	962,879	1,190,764	1,472,791	1,461,084	1,461,084
Supplies and Services	503,342	474,237	751,504	1,025,681	2,102,555	2,102,555
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
* Undefined *	526,278	36,777	37,111	51,010	51,010	109,061
TOTAL	1,863,530	1,473,893	1,979,379	2,549,482	3,614,649	3,672,700

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F I N A N C I N G S O U R C E S	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23
Other State Grants	48,708	0	0	0
Cost Recovery	0	109,749	50,000	27,257
Zone Changes	0	4,120	4,404	4,842
SUP Establishments	1,320-	0	4,404	41,147
SUP Revisions - P.D.	4,853	12,987	5,064	2,763
Annexations/Prezoning	81,568	13,819	24,633	66,706
Conditional Use Permit	30,914	54,372	30,158	20,784
Subdivisions Tentative	22,433	15,418	14,156	42,411
Subdivisions Final	41,000	75,344	27,035	22,456
Minor Subdivisions	5,145	13,016	7,074	8,588
Site Plan Review	19,131	15,401	14,685	17,736
Design Review Fees	612	662	666	971
Environmental Review ERC	7,122	7,209	6,660	7,637
Environmental Review EIS	1,320	9,240	6,673	6,928
Sale of Maps	0	0	10	10
Sale of Ordinances	0	0	10	10
Sale of Publications	3,374	0	10	10
General Plan Revision	5,293	12,807	9,432	10,476
Application Filing Fees	5,069	6,251	3,734	3,743
Environ Impact Filing EIR	0	0	5,000	10,000
Home Occupation Permit	4,279	7,584	5,280	7,000
Personnel Time ChargedCIP	0	0	1,000	1,000
BP-Plan Checking Fees	65,686	84,586	60,250	69,100
Staff Research TimeCharge	59	59	59	120
Application Fees	34,647	61,355	29,112	67,249
Regulatory Fees	111,146	22,741	68,223	100,383
Residential Const Def Fee	0	4,034	0	0
PCN Zoning Letters	1,059	891	2,000	1,040
Investment Earnings	62,202	89,797	44,280	85,100
Unclassified	941	791	100	3,464
Other Revenue-Developers	7,044	22,324	0	100,000
Strt Close/Temp Encroach	3,679	1,166	907	3,398
Sale of Equipment	4	50	0	0
Adm Reimb-Fac PWCorp-Yard	0	0	0	1,834
Adm Reimb-Fac Inf Tech	0	0	0	1,422
Adm Reimb-Fac Admin Fee	0	0	0	60,662
Adm Reimb-Facils Roadways	120,086	157,141	149,237	30,868
Adm Reimb-Facili Traffic	8,174	10,298	9,106	4,213
Adm Reimb-Facilities Fire	18,305	23,040	20,379	15,970
Adm Reimb-Faciliti Police	24,491	30,814	27,263	12,158
Adm Reimb-Facilitie Parks	18,900	22,919	20,165	47,193

BUDGET DETAIL EXPENSES

017-0804	Planning & Permitting						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
511.01-00	Regular Salaries	541,964	588,327	680,156	874,775	874,775	874,775
511.03-00	Extra Help	1,644	19,344	88,362	19,362	19,362	19,362
511.04-01	Regular Overtime	761	1,169	10,472	14,542	5,000	5,000
511.10-02	Unused Sick Leave	2,620	2,721	2,777	2,831	2,831	2,831
511.10-05	Retirement PERS Classic	18,322	24,908	29,794	28,108	28,108	28,108
511.10-06	Social Security-OASDI	33,827	38,705	43,243	56,002	55,411	55,411
511.10-07	Social Security-Medicare	8,095	9,496	11,461	13,506	13,367	13,367
511.10-08	State Unemployment	0	0	2,037	0	0	0
511.10-09	Retirement PERS Lateral	4,551	4,669	4,686	4,987	4,987	4,987
511.10-10	Retirement-PERS New Membr	22,575	24,143	25,715	42,226	42,226	42,226
511.10-12	Workers Compensation	3,020	3,205	3,203	4,525	4,525	4,525
511.10-20	Earned Benefit	12,050	41,971	32,041	32,780	32,780	32,780
511.10-21	Bilingual Pay Program	603	604	600	600	600	600
511.10-24	Vehicle Allowance	2,911	2,854	2,822	2,948	2,948	2,948
511.10-27	PTS Plan FICA Alternative	21	258	1,149	252	252	252
511.10-31	Education Incentive Pay	0	0	0	2,400	2,400	2,400
511.10-33	Core Allowance	77,345	88,015	110,933	193,940	192,047	192,047
511.10-35	Post Employment Benefits	30,532	28,819	28,410	33,101	33,060	33,060
511.10-73	Retirement UAL Misc	73,069	83,671	112,903	145,906	146,405	146,405
Personnel Services		833,910	962,879	1,190,764	1,472,791	1,461,084	1,461,084
512.12-00	Telephone	2,728	556	1,191	1,210	1,210	1,210
512.13-00	Postage	2,604	1,050	7,698	8,054	8,054	8,054
512.14-00	Advertising	1,936	2,691	7,738	8,037	8,037	8,037
512.15-00	Office Supplies	11,190	15,646	13,768	14,043	14,643	14,643
512.16-00	Printing	1,536	3,156	5,657	4,144	4,144	4,144
512.17-00	Professional Services	38,328	11,733	150,830	326,263	1,326,263	1,326,263
512.18-00	Travel and Meetings	5,462	0	24,181	24,181	24,181	24,181
512.19-00	Mileage	28	0	105	108	108	108
512.20-00	Training Expense	4,353	1,075	25,096	25,096	25,096	25,096
512.21-00	Rents/Leases	677	559	1,674	1,700	1,700	1,700
512.22-00	Office Equipment O & M	974	2,557	88	90	9,290	9,290
512.24-00	Memberships, Subscription	6,448	5,383	12,867	13,568	17,168	17,168
512.29-00	Other Materials Supplies	0	1,573	3,011	3,101	3,101	3,101
512.30-01	Dept Share of Insurance	9,596	15,192	19,129	36,380	33,368	33,368
512.34-00	Contingency Reserve	0	0	25,000	25,000	25,000	25,000
512.35-84	Retro Fee Expense	50	100	0	0	0	0
512.38-00	Support Services	49,540	49,788	62,536	91,580	85,948	85,948
512.45-00	Facilities Maint Charge	63,012	69,891	79,726	67,641	70,853	70,853
512.46-00	Computer Replacement Chrg	4,276	0	0	0	0	0
Supplies and Services		202,738	180,950	440,295	650,196	1,658,164	1,658,164
514.91-01	Adm Exp-City Manager	35,101	30,551	30,181	37,802	49,811	49,811
514.91-02	Adm Exp-City Attorney	10,819	7,105	9,136	10,368	29,678	29,678
514.91-03	Adm Exp-City Clerk	18,290	17,291	21,186	21,957	26,290	26,290
514.91-09	Adm Exp-Finance	90,308	84,517	95,556	116,002	143,718	143,718
514.91-10	Adm Exp-Purchasing	9,670	9,119	9,684	11,519	15,262	15,262
514.91-16	Adm Exp-City Council	8,478	7,727	9,646	13,406	16,658	16,658
Administrative		172,666	156,310	175,389	211,054	281,417	281,417
515.92-01	Interdept DSC-General Fnd	106,353	92,543	55,055	87,449	86,044	86,044
515.92-17	Interdept DSC-Develop Svc	21,585	44,434	71,540	76,982	76,930	76,930
515.92-29	Interdept DSC-Pub Works	0	0	9,225	0	0	0
Interdepartmental		127,938	136,977	135,820	164,431	162,974	162,974

BUDGET DETAIL EXPENSES

017-0804	Planning & Permitting						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
908.93-01	Trsf-General Fund (001)	509.831	27.921	28.255	39.624	39.624	97.675
	Other	509.831	27.921	28.255	39.624	39.624	97.675
968.93-72	Trsf-Support Service(672)	16.447	8.856	8.856	11.386	11.386	11.386
	Other	16.447	8.856	8.856	11.386	11.386	11.386
**	Planning & Permitting	1,863.530	1,473.893	1,979.379	2,549.482	3,614.649	3,672.700

PLANNING AND PERMITTING

- 14-00 Public hearing notices and display ads.
- 17-00 Miscellaneous recording fees and Zoning Map updates; ariel imagery, ESRI, Notary Public expenses, prior year encumbrance for contract for consultants related to, consultants for environmental assessment (paid by Developer), and consultants for Cannabis Business Inspections, Housing Element Update, VST Project, and Annexation Consultant.
- 18-00 American Planning Association section meetings and state and national conferences; League of California Cities Planning Commissioner Academy; ESRI conference; staff trainings and conferences; meetings with consultants; and meetings in other Central Valley cities.
- 20-00 Staff technical training and conferences; Planning Commission field trips and workshops related to planning law, Subdivision Map Act, environment and development, and registration fees associated with conferences outlined in Line 18-00 above.
- 24-00 Memberships (i.e. American Planning Association); Subscriptions (i.e. State Office of Planning and Research Reports; ITE Trip Generation Handbooks; Merced Sun-Star; Merced County Times; Zoning News); Planning, CEQA related publications; Computer software licenses; Notary Public Memberships and Insurance.

BUDGET DETAIL EXPENSES

090-0804 Planning & Permitting							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
512.17-00	Professional Services	0	0	0	310.000	310.000	310.000
	Supplies and Services	0	0	0	310.000	310.000	310.000
**	Planning & Permitting	0	0	0	310.000	310.000	310.000

Planning & Permitting

EXPENSES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept. Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	0	0	0	300,000	300,000	300,000
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
TOTAL	0	0	0	300,000	300,000	300,000

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FINANCING SOURCES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23
Other State Grants	0	0	0	300,000
TOTAL	0	0	0	300,000

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BUDGET DETAIL EXPENSES

091-0804 Planning & Permitting							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
512.17-00	Professional Services	0	0	0	300.000	300.000	300.000
	Supplies and Services	0	0	0	300.000	300.000	300.000
**	Planning & Permitting	0	0	0	300.000	300.000	300.000

INSPECTION SERVICES
FUND NO. 017
ACCOUNT NO. 0805

DESCRIPTION

The Inspection Services Division is responsible for the review of plans, issuance of building permits, and inspection of all private/public building construction projects, for new construction, additions, and alterations within the City of Merced. The Inspection Services Division ensures compliance with federal, state, and local laws, as well as the municipal codes regulating the design, construction, material standards, intended use and occupancy, locations, and maintenance of structures. The objective is to provide our citizens with standards to safeguard life, health, property, and the public welfare, while providing the highest level of customer service possible. The Division investigates violations of these laws and codes as requested by other agencies, other City departments, or the general public through an inquiry. Inspection Services is also responsible for compliance with special architectural, landscaping, capital improvement plan review and inspection, or sign conditions required by the City Council, state, local law, or various City Commissions. Inspection Services is a member of the Development Services One-Stop Shop Permit Processing Center enhancing the City's ability to provide customer service.

MISSION

Inspection Services is responsible for the administration and enforcement of the California Building Standards Codes and related federal, state, and City adopted laws and ordinances. This responsibility is for the purpose of life safety as it relates to building construction, fire sprinkler and alarm design and specialized systems, thereby assuring all structures meet or exceed the minimum life safety standards of the aforementioned codes, laws, and ordinances. This Division assures these standards by providing organized procedures for the review of plans and specifications and field inspections of construction projects.

GOALS

- ◇ Strive for a higher level of customer service which meets or exceeds expectations without compromising public safety.

- ◇ Perfecting the use of electronic capabilities to aid in information exchange, plan review, building permits, and inspection, incorporating GIS tools; Inspection Services will be working on implementation of the new City-wide system, targeted for full operation July 2023.

INSPECTION SERVICES

- ◇ Maintain active involvement in technical and interpersonal training that will enhance Inspection Services staff's expertise.
- ◇ Encourage a creative and productive environment. Continued Focus on housing options

OBJECTIVES	PERFORMANCE MEASUREMENTS/INDICATORS
1. Continued active involvement with the Code Enforcement Task Force.	The Code Enforcement Task Force is evolving and has developed a procedures manual for the task force. There have been several successful abatements, greatly benefiting the citizens and the City as a whole.
2. Perfecting the electronic permitting, plan review, and permit issuance process. Implementing new City-wide system.	Having existing full electronic system in place will be greatly enhanced with the new City-wide system, which will be providing hands on customer interaction through the whole process, from application to final inspection.
3. Maintain active involvement in technical training to enhance Inspection Services staff's expertise.	Evaluate employee certifications yearly. Provide access to all staff, for at least one CALBO, ICC, or CBOAC event per year, for each employee, to ensure state mandated, continuing education requirements are met. 100% of Inspection Services Staff currently have active certifications. Keeping current, and active improves the City's ISO rating.
4. Perform the highest level of customer service, permitting, consistent building plan review and inspections.	With the implementation of the City-wide system, it will bring with it a greater interaction for customers, being able to track project process from beginning to end. Inspection Services will be actively training customers with the new tools available. The addition of full-time staff to meet demands, has also helped in fostering relationships with inspection services customers.

INSPECTION SERVICES

5. Maintain 2-to-3-week plan review turnaround times for first check, 1 week turnaround for Tenant Improvements, 1 to 2 weeks for back check.

Monitor, prioritize, and coordinate plan reviews. A 1 week turn around in plan review for Tenant Improvements was implemented this past year and has been very well received. Inspection Services continues to coordinate certain projects with Development Services and those members involved from other Departments.

BUDGET HIGHLIGHTS AND LOOKING FORWARD TO 2022-2023

Inspection Services is looking forward to keeping up with the demand of increased residential and commercial construction as the City of Merced continues to grow towards the future. Given the continuing growth in the construction industry over recent past years, the Inspection Services Division has achieved a balanced budget and is expecting an even healthier budget this year.

This past fiscal year we have experienced continued growth in the construction of single-family dwellings. New Single-family dwelling units issued since July 2021 total 351, ADU's this past year total 3. Months ahead not expected to slow with a total for the Calendar year of 730, consistent with the past 2 record breaking years.

There was a total number of Multi-family units added through permit issuance totaling 4. Multi-family units issued last fiscal year have gone through inspections and are now being granted occupancy; Childs and B, (5) Apartment buildings with a total of 119 units soon to occupy, and Merced Station, (15) Apartment buildings with 270 units, with 216 Units granted occupancy.

Since July 2021 through January 2022, the Inspection Services Division saw 14 Tenant Improvements granted Occupancy and an expansion of 38,415 sf for O'Keeffe's glass. 14 Tenant Improvements have been issued since July 2021, the activity being downtown, 16th, Hwy 59 and Yosemite Crossings.

New projects under construction since July 2021 include (2) warehouse projects, (1) 8,400 sf on Cessna Way and (1) 16,800 sf PG&E warehouse; McDonalds on Campus Parkway; (3) shell buildings at Yosemite Crossings, (1) Fast Food shell on S. Coffee; New 4,041 sf Food Mart on S. Coffee, New 26,581 flagship design for Tractor Supply on S. Coffee and a 4,088 sf 7-11 Convenience store on G Street.

INSPECTION SERVICES

This fiscal year continues to be less financially challenging for the sixth record time in a row for the Inspection Services Division. The Division's plan review team continues to provide a 2-to-3-week turnaround time on average for the first review, implemented a 1 week turn around for Tenant Improvements seeing a trend and meeting the need for occupancy demands. Due to continued work-load increases, and with current staffing levels, the Inspection Services Division has supplemental contracts in place to assist with plan review. All other Staff is full time.

Inspection Services

PERSONNEL

Number of Positions

Classification	Funded In Budget 2021-22	Dept. Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval
Dir of Devel. Svc	.50	.50	.50	.50
Chief Building Official	1.00	1.00	1.00	1.00
Building Inspector III	1.00	1.00	1.00	1.00
Building Inspector I/II	4.00	4.00	4.00	4.00
Development Services Tech I/II	3.00	3.00	3.00	3.00
Plan Examiner I/II	3.00	3.00	3.00	3.00
Admin Assistant I/II/III	.50	.50	.50	.50
TOTAL	13.00	13.00	13.00	13.00

BUDGET DETAIL EXPENSES

017-0805	Inspection Services			FINAL	DEPT. HEAD	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	REQUEST	RECOM.	APPROVAL
		2019-20	2020-21	2021-22	2022-23	2022-23	2022-23
511.01-00	Regular Salaries	733.601	745.433	945.327	1,017.835	1,022.602	1,022.602
511.03-00	Extra Help	0	0	22.541	25.000	25.000	25.000
511.04-01	Regular Overtime	28.760	9.682	42.024	42.000	10.000	10.000
511.04-04	Call Back Time Worked	629	730	5.626	5.600	5.600	5.600
511.10-05	Retirement PERS Classic	18.679	15.398	15.555	16.074	16.074	16.074
511.10-06	Social Security-OASDI	47.058	46.616	62.288	66.981	65.293	65.293
511.10-07	Social Security-Medicare	11.235	11.135	14.990	16.209	15.814	15.814
511.10-08	State Unemployment	1.696	0	7.641	1.829	1.829	1.829
511.10-09	Retirement PERS Lateral	12.432	10.473	6.694	7.125	7.125	7.125
511.10-10	Retirement-PERS New Membr	30.407	41.636	60.352	64.869	65.284	65.284
511.10-12	Workers Compensation	6.047	3.659	4.238	4.147	4.147	4.147
511.10-17	Stand By Pay	18.051	22.193	25.297	25.300	25.300	25.300
511.10-20	Earned Benefit	12.170	10.226	16.578	25.000	25.000	25.000
511.10-24	Vehicle Allowance	4.158	4.077	4.032	4.212	4.212	4.212
511.10-27	PTS Plan FICA Alternative	0	0	293	325	325	325
511.10-31	Education Incentive Pay	0	0	0	1.200	1.200	1.200
511.10-33	Core Allowance	122.293	142.304	202.098	169.693	167.998	167.998
511.10-35	Post Employment Benefits	57.621	58.335	62.025	61.749	61.626	61.626
511.10-73	Retirement UAL Misc	100.712	113.939	156.921	171.458	172.854	172.854
Personnel Services		1,205.549	1,235.836	1,654.520	1,726.606	1,697.283	1,697.283
512.12-00	Telephone	6.943	9.261	11.024	11.355	11.355	11.355
512.13-00	Postage	98	179	832	832	832	832
512.15-00	Office Supplies	6.073	4.121	4.917	5.064	5.064	5.064
512.16-00	Printing	100	487	960	988	988	988
512.17-00	Professional Services	361.747	435.911	43.410	303.410	83.410	83.410
512.18-00	Travel and Meetings	416	2.439	16.858	17.364	17.364	17.364
512.20-00	Training Expense	1.424	5.096	13.934	14.352	14.352	14.352
512.21-00	Rents/Leases	271	224	650	669	669	669
512.22-00	Office Equipment O & M	7.612	3.131	13.388	9.170	9.170	9.170
512.23-00	Vehicle Operations/Maint	10.594	8.226	7.702	22.124	22.124	22.124
512.24-00	Memberships, Subscription	6.140	5.556	12.902	16.803	16.803	16.803
512.26-00	Other Equipment O & M	0	0	1.275	1.450	1.450	1.450
512.27-00	Small Tools	0	544	1.529	1.575	1.575	1.575
512.28-00	Safety Supplies	94	329	1.662	1.725	1.725	1.725
512.29-00	Other Materials Supplies	0	3.100	2.750	260	260	260
512.30-01	Dept Share of Insurance	12.389	21.143	28.162	43.127	39.563	39.563
512.32-00	Vehicle Replacement Fee	0	11.379	12.410	18.534	18.534	18.534
512.38-00	Support Services	84.980	82.541	95.665	115.536	107.257	107.257
512.45-00	Facilities Maint Charge	66.788	74.079	84.504	71.695	75.100	75.100
Supplies and Services		565.669	667.746	354.534	656.033	427.595	427.595
513.43-00	Machinery/Equipment	0	0	80.000	0	0	0
Property		0	0	80.000	0	0	0
514.91-01	Adm Exp-City Manager	18.961	19.758	21.238	23.829	24.090	24.090
514.91-02	Adm Exp-City Attorney	5.844	4.595	6.429	6.535	14.353	14.353
514.91-03	Adm Exp-City Clerk	7.296	8.469	9.335	11.700	11.103	11.103
514.91-09	Adm Exp-Finance	48.783	54.660	67.240	73.122	69.506	69.506
514.91-10	Adm Exp-Purchasing	5.224	5.898	6.814	7.261	7.381	7.381
514.91-16	Adm Exp-City Council	4.580	4.997	6.788	8.451	8.056	8.056
Administrative		90.688	98.377	117.844	130.898	134.489	134.489
515.92-01	Interdept DSC-General Fnd	160.346	220.591	208.308	226.286	225.971	225.971

BUDGET DETAIL EXPENSES

017-0805	Inspection Services						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
515.92-17	Interdept DSC-Develop Svc	28.940	37.026	40.256	43.486	43.442	43.442
	Interdepartmental	189.286	257.617	248.564	269.772	269.413	269.413
968.93-72	Trsf-Support Service(672)	19.976	10.756	10.756	13.829	13.829	13.829
	Other	19.976	10.756	10.756	13.829	13.829	13.829
**	Inspection Services	2.071.168	2.270.332	2.466.218	2.797.138	2.542.609	2.542.609

INSPECTION SERVICES

- 13-00 Regular postage includes mailing for construction code update education mailers.
- 16-00 Business cards and permit forms.
- 17-00 Imaging of permits and plan check services and fire plan review services, Ariel pictometry, ESRI share.
- 18-00 California Building Officials annual and monthly meetings, CALBO Education Week, International Code Conference (ICC) seminars and annual business meeting, local builders meeting, HTE update training and travel associated with training in Line 20-00 below.
- 20-00 International Code Conference (ICC) and California Building Officials Plumbing, Mechanical and Structural certificate programs; code inspection, and registration fees for meetings outlined in Line 18-00 above.
- 22-00 Maintenance for microfiche equipment, printers, scanners, copiers, and facsimile machine; Monitors, chairs, ipad installations, software user fees.
- 24-00 Memberships for International Code Conference (ICC); California Building Officials; International Association of Electrical Inspectors; Yosemite Chapter of ICC; California State Administrative Code, Titles 19, 24, and 25; national and state fire codes; construction data publications; code books for plumbing, mechanical, and building code; and ICBO/ICC research reports.
- 26-00 Maintenance for cellular phones, batteries for digital cameras, and ERP.
- 27-00 Testing equipment, measuring devices, tools such as levels, screwdriver sets, telescoping mirrors, fire hydrant flow pressure checker, misc. other tools.
- 28-00 Gloves, safety glasses, vests, ear plugs, hard hats, boots; other safety equipment; fire extinguisher service
- 29-00 Panic button installation.

BUDGET DETAIL EXPENSES

082-0805	Inspection Services						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
512.18-00	Travel and Meetings	0	0	10.000	10.000	10.000	10.000
512.20-00	Training Expense	150	0	10.000	10.000	10.000	10.000
512.29-00	Other Materials Supplies	0	0	26.556	51.613	52.107	52.107
	Supplies and Services	150	0	46.556	71.613	72.107	72.107
**	Inspection Services	150	0	46.556	71.613	72.107	72.107

HOUSING DIVISION

FUND No's. 018, 031, 033, 034, 041, 042, 052, 053, 059, 066, 069 070, 071, 079, 380, & 471

ACCOUNT No's. 0701, 1301, 1340, 1343, 1344, 1346, 1349, 1350, 1351, 1352, 1354, 1356, 1357, & 1363

DESCRIPTION

The City of Merced Housing Division receives federal Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME) funds from the U.S. Department of Housing and Urban Development (HUD) on a formula basis. The amount is dependent upon the allocation level established by Congress. The Housing Division administers CDBG and HOME funds in order to increase the supply of safe, decent, and affordable housing, focusing on owner-occupied rehabilitation or reconstruction, affordable rental housing, and first-time homebuyer programs.

The Housing Division is also involved in community development and neighborhood reinvestment. CDBG funds are used for broader community development purposes within established guidelines. Examples of such activities are sewer and water infrastructure improvements, public facility improvements, inter-agency partnerships, public services, and the financing of large multi-family affordable housing developments. An Annual Action Plan outlines projects in these areas, funding required and projected outcomes.

MISSION

The City of Merced Housing Division strives to provide and maintain affordable housing, public services, infrastructure improvements, and public facilities for low to moderate-income residents by using federal and state funds.

GOALS

- Provide public service grants to local non-profit organizations and government agencies. This includes continued support of the City's partnership with the County of Merced by contributing administrative funding to the City and County Continuum of Care for homeless services in the community.
- Partner with affordable housing developers and non-profit organizations to construct and provide permanent supportive housing and the necessary 'wrap-around' services necessary to serve Merced's homeless and special needs populations.
- Continue to seek grant opportunities and establish partnerships with local organizations to help respond to the community needs.
- Partner with organizations to provide first time homebuyer education to low-income households.
- Provide owner occupied rehabilitation grants for low-income households.
- Provide first time homebuyer loans to qualified low-income households.

HOUSING DIVISION

- Improve fair housing services, resources, and education to area residents.

OBJECTIVES	PERFORMANCE MEASUREMENTS/INDICATORS
1. Grant Opportunities	Continually seek grant opportunities and partnerships with local organizations for the development of the City's affordable housing stock.
2. Rehabilitation of properties either vacant or occupied by Low to Moderate Income households	Partner with community based organizations and homeowners to rehabilitate properties needing health and safety repairs.
3. Provide First Time Homebuyer Loans to Low and Moderate Income Households	Work from ongoing FTHB Waiting List to provide new loans to qualified first time homebuyers as funds Become available.
4. NSP3 Program (HUD)	Work with HUD to close out the NSP3 Grant and transfer residual income to Community Development Block Grant program.
5. Monitoring	Continue monitoring of multi-family facilities, first time homebuyer program loans, non-owner occupied rentals, and program sub-recipients. Assist sub-recipients with the implementation of programs.
6. Fair Housing	Continue our partnership with a vendor to provide fair housing services including providing classes to educate property managers and renters regarding rights, rules and regulations.
7. Grant Administration	Continue to administer each grant received based on grant specific policies and procedures.
8. Housing Assets (Fund 071/471)	Continue to facilitate partnerships with local non-profit and affordable housing organizations to develop the currently vacant parcels.

HOUSING DIVISION

2022-2023 BUDGET HIGHLIGHTS

- CDBG, HOME
Community Housing Development Organization (CHDO)'s. Work with a community based housing development organizations to rehabilitate or construct low-moderate income housing. Assist developers with obtaining grants and establishing partnerships with community service providers.
- CDBG, HOME Rehabilitation and/or reconstruction of owner-occupied housing units Rehabilitate and/or reconstruct low-moderate income units. Partnering with Habitat for Humanity for owner-occupied rehabilitation.
- CalHome 06 & 12 Utilize program income received to re-activate this program and solicit eligible applicants to apply for financial assistance through this program. Work with First Time Homebuyers to provide down-payment assistance and closing costs to qualified applicants.
- Multi-Family Development Projects Work with our development partners and divisions to ensure these projects are moving forward.
- CDBG, HOME
Programs and Services Use funds for eligible HUD allowable programs such as public services (CDBG), Continuum of Care, and fair housing services.
- CDBG
Permanent Supportive Housing Partner with community non-profit organizations with the acquisition, rehabilitation and/or construction of affordable and/or permanent supportive housing units (1-to-4-unit projects).
- CDBG
Infrastructure improvements in eligible census tracts. Continue to work with engineering staff with improvements to sewer and water mains, regional storm water basin, sidewalks, recreation and bicycle facilities, and ADA ramps.

HOUSING DIVISION

- CA HCD Planning Grant Implementation (with other Development Services division):
 - SB2 Planning Grant (includes 20-year Plan for Permanent Local Housing Allocation (PLHA) funds.
 - Local Early Action Planning (LEAP)
- Coordinate with other Development Services Department staff to implement SB2 and LEAP Planning Grant award projects, to include development of a 20-year plan for the expenditure of PLHA funds, updates to the Zoning Ordinances and General Plan, establishing Prohousing Policies, and other projects to encourage the production of affordable housing units.

FUNDS AND ACCOUNTS

The various program-funding sources described above are handled through the following funds and accounts in the City’s financial system:

FUND	ACCOUNT	PROGRAM
018	1301	CDBG Program
031	1340	Unrestricted Program Income
033	1349	HOME Program
034	1346	BEGIN 94 Program
041	1343	State HOME Funds, 1992
042	1344	State HOME Funds, 1993
052	1350	CalHome 06 Program
053	1351	BEGIN 06 Program
059	1352	Neighborhood Stabilization (NSP1)
066	1354	Neighborhood Stabilization (NSP3)
069	1357	CalHome 12 Program
070	1301	Housing Admin
071	1363	LMI Housing
079	1301	Affordable Housing Sustainable Communities
380	0701	Housing Debt Service (HUD 108 Loan)
471	1363	LMI Housing Capital Improvement Projects

BUDGET DETAIL EXPENSES

018-1301 Housing							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
552.13-00	Postage	252	238	300	300	300	300
552.14-00	Advertising	4,161	9,534	5,000	5,000	5,000	5,000
552.17-00	Professional Services	63,000	0	63,000	50,000	50,000	50,000
552.18-00	Travel and Meetings	0	0	1,000	1,000	1,000	1,000
552.29-00	Other Materials Supplies	686,170	55,702	4,033,281	2,792,809	2,815,441	2,782,678
	Supplies and Services	753,583	65,474	4,102,581	2,849,109	2,871,741	2,838,978
555.92-70	Interdept DSC-Hsng Admin	211,839	165,962	550,559	194,011	194,011	194,011
	Interdepartmental	211,839	165,962	550,559	194,011	194,011	194,011
948.93-50	Trsf-Streets/Signals(450)	21,745	0	0	0	0	0
	Other	21,745	0	0	0	0	0
**	Housing	987,167	231,436	4,653,140	3,043,120	3,065,752	3,032,989

CDBG FUNDS

- 13-00 Postage expenses associated with implementing and maintaining the CDBG program.
- 14-00 Advertisement of CDBG grant application process, legal and public hearing notices, and program promotion.
- 17-00 Continuum of Care, Fair Housing, and other miscellaneous professional services.
- 18-00 U.S. Dept. of HUD workshops, trainings, and meetings.
- 20-00 Registration for Housing conferences, seminars, and other training programs
- 29-00 Funds available for rehabilitation/reconstruction assistance, first time home buyers assistance and other miscellaneous expenses.

HOME Funds

E X P E N S E S	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept. Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	39,412	1,398,000	2,778,690	4,682,248	4,680,644	4,735,102
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
TOTAL	39,412	1,398,000	2,778,690	4,682,248	4,680,644	4,735,102

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F I N A N C I N G S O U R C E S	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23
Federal Grants-HOME	26,740	1,141,018	1,480,288	2,300,197
Investment Earnings	9,245	32,464	10,230	34,650
Home Funds Loans	251,681	1,780,467	210,486	66,000
Other Revenues	248,254-	1,555,949-	1,077,686	2,334,255
TOTAL	39,412	1,398,000	2,778,690	4,735,102

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BUDGET DETAIL EXPENSES

033-1349 HOME Funds							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
552.17-00	Professional Services	0	0	30.000	30.000	30.000	30.000
552.29-00	Other Materials Supplies	0	1,145.000	2,298.964	4,597.971	4,596.367	4,650.825
	Supplies and Services	0	1,145.000	2,328.964	4,627.971	4,626.367	4,680.825
555.92-70	Interdept DSC-Hsng Admin	39.412	253.000	449.726	54.277	54.277	54.277
	Interdepartmental	39.412	253.000	449.726	54.277	54.277	54.277
**	HOME Funds	39.412	1,398.000	2,778.690	4,682.248	4,680.644	4,735.102

FUND NO. 033
ACCOUNT NO. 1349

HOME FUNDS

17-00 Funds for miscellaneous professional services.

29-00 Funds available for rehabilitation assistance, first time home buyers assistance, and Community Housing Development Organization (CHDO).

BEGIN Program

EXPENSES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept. Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	0	0	106,307	110,561	110,561	110,561
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
TOTAL	0	0	106,307	110,561	110,561	110,561

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FINANCING SOURCES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23
Investment Earnings	2,368	2,319	1,830	1,760
BEGIN Loans	3,563	8,136	2,400	2,400
Other Revenues	5,931-	10,455-	102,077	106,401
TOTAL	0	0	106,307	110,561

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BUDGET DETAIL EXPENSES

034-1346	BEGIN Program						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
552.29-00	Other Materials Supplies	0	0	106.307	110.561	110.561	110.561
	Supplies and Services	0	0	106.307	110.561	110.561	110.561
**	BEGIN Program	0	0	106.307	110.561	110.561	110.561

FUND NO. 034
ACCOUNT NO. 1346

BEGIN PROGRAM

29-00 Funds available for first time home buyers assistance.

BUDGET DETAIL EXPENSES

041-1343	State Home Funds-92						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
552.29-00	Other Materials Supplies	0	0	205.507	113.317	113.317	113.317
	Supplies and Services	0	0	205.507	113.317	113.317	113.317
**	State Home Funds-92	0	0	205.507	113.317	113.317	113.317

FUND NO. 041
ACCOUNT NO. 1343

STATE HOME (1992) FUNDS

29-00 Funds available for first time home buyers assistance and housing rehabilitation assistance.

State Home Funds-93

EXPENSES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept.Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	0	0	311.631	344.337	344.337	344.337
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
TOTAL	0	0	311.631	344.337	344.337	344.337

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FINANCING SOURCES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23
Other Revenues	0	0	311.631	344.337
TOTAL	0	0	311.631	344.337

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BUDGET DETAIL EXPENSES

042-1344	State Home Funds-93						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
552.29-00	Other Materials Supplies	0	0	311.631	344.337	344.337	344.337
	Supplies and Services	0	0	311.631	344.337	344.337	344.337
**	State Home Funds-93	0	0	311.631	344.337	344.337	344.337

FUND NO. 042
ACCOUNT NO. 1344

STATE HOME (1993) FUNDS

29-00 Funds available for first time home buyers assistance and housing rehabilitation assistance.

CAL HOME Grant

EXPENSES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept. Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	0	0	285.558	335.036	342.321	342.321
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
TOTAL	0	0	285.558	335.036	342.321	342.321

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FINANCING SOURCES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23
Home Funds Loans	26.869	51.628	900	900
Other Revenues	26.869-	51.628-	284.658	341.421
TOTAL	0	0	285.558	342.321

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BUDGET DETAIL EXPENSES

052-1350 CAL HOME Grant							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
552.29-00	Other Materials Supplies	0	0	268.408	335.036	342.321	342.321
	Supplies and Services	0	0	268.408	335.036	342.321	342.321
555.92-70	Interdept DSC-Hsng Admin	0	0	17.150	0	0	0
	Interdepartmental	0	0	17.150	0	0	0
**	CAL HOME Grant	0	0	285.558	335.036	342.321	342.321

FUND NO. 052
ACCOUNT NO. 1350

CALHOME-06 PROGRAM

29-00 Funds available for first time home buyers assistance.

BEGIN GRANTS

ACCOUNT NO. 1351

E X P E N S E S	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept.Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	0	0	75.474	76.682	76.682	76.682
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
TOTAL	0	0	75.474	76.682	76.682	76.682

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F I N A N C I N G S O U R C E S	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23
Other Revenues	0	0	75.474	76.682
TOTAL	0	0	75.474	76.682

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BUDGET DETAIL EXPENSES

053-1351 BEGIN GRANTS							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
552.29-00	Other Materials Supplies	0	0	75,474	76,682	76,682	76,682
	Supplies and Services	0	0	75,474	76,682	76,682	76,682
**	BEGIN GRANTS	0	0	75,474	76,682	76,682	76,682

FUND NO. 053
ACCOUNT NO. 1351

BEGIN (SILVERLEAF) PROGRAM

29-00 Funds available for first time home buyers assistance.

BUDGET DETAIL EXPENSES

059-1352 Neighborhood Stablization							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
552.29-00	Other Materials Supplies	28.356	0	62.547	82.140	83.200	83.200
	Supplies and Services	28.356	0	62.547	82.140	83.200	83.200
**	Neighborhood Stablization	28.356	0	62.547	82.140	83.200	83.200

NEIGHBORHOOD STABILIZATION PROGRAM 1 (NSP1)

29-00 Funds to be returned to the State of California from first-time home buyer loan monthly payments and loan payoffs. Loans were provided to first-time home buyers to purchase foreclosed properties. The NSP1 Program is closed and all program income is to be returned to the State of California.

Neighborhood Program

EXPENSES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept.Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	0	0	27,331	28,257	28,257	28,257
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
TOTAL	0	0	27,331	28,257	28,257	28,257

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FINANCING SOURCES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23
Other Revenues	0	0	27,331	28,257
TOTAL	0	0	27,331	28,257

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BUDGET DETAIL EXPENSES

066-1354 Neighborhood Program							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
552.29-00	Other Materials Supplies	0	0	20.888	21.814	21.814	21.814
	Supplies and Services	0	0	20.888	21.814	21.814	21.814
555.92-70	Interdept DSC-Hsng Admin	0	0	6.443	6.443	6.443	6.443
	Interdepartmental	0	0	6.443	6.443	6.443	6.443
**	Neighborhood Program	0	0	27.331	28.257	28.257	28.257

FUND NO. 066
ACCOUNT NO. 1354

NEIGHBORHOOD STABILIZATION PROGRAM 3 (NSP3)

- 17-00 Professional Service expenses for Realtor Contracts, Landscaping Contracts, and House Cleaning Contracts.

- 29-00 Funds available to purchase foreclosed properties, rehabilitate the homes if needed, pay for maintenance and utility fees, and re-sell to low-moderate income qualified persons. Funds also available to provide mortgage assistance loans to qualified first-time home buyers to purchase foreclosed properties.

BUDGET DETAIL EXPENSES

069-1357 CalHOME Grant 2012							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
552.29-00	Other Materials Supplies	0	0	155.278	305.222	305.222	305.222
	Supplies and Services	0	0	155.278	305.222	305.222	305.222
555.92-70	Interdept DSC-Hsng Admin	0	0	10.306	0	0	0
	Interdepartmental	0	0	10.306	0	0	0
**	CalHOME Grant 2012	0	0	165.584	305.222	305.222	305.222

FUND NO. 069
ACCOUNT NO. 1357

CALHOME-12 PROGRAM

29-00 Funds available for first time home buyers assistance and owner-occupied housing rehabilitation.

Housing

E X P E N S E S	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept.Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23
Personnel Expenses	318,341	296,240	404,301	434,366	433,777	433,777
Supplies and Services	91,744	119,742	1,375,804	343,293	346,386	346,386
Debt Service	0	0	0	0	0	0
Acquisitions	1,080,000	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
* Undefined *	35,281	18,998	18,998	24,426	24,426	24,426
TOTAL	1,525,366	434,980	1,799,103	802,085	804,589	804,589

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F I N A N C I N G S O U R C E S	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23
Personnel Time ChargedCIP	22,448	0	35,469	135,469
Interdept DSR-Housing	211,839	165,962	550,559	194,011
Interdept DSR-FederalHome	39,412	253,000	449,726	54,277
Interdept DSR-CAL HOME	0	0	17,150	0
Interdept DSR-NSP3	0	0	6,443	6,443
Interdept DSR-CalHome12	0	0	10,306	0
Interdept DRS-LMI Housing	31,754	154,641	184,651	69,192
Other Revenues	1,219,913	138,623-	544,799	345,197
TOTAL	1,525,366	434,980	1,799,103	804,589

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P E R S O N N E L Number of Positions

Classification	Funded In Budget 2021-22	Dept.Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval
Dir of Devel. Svc	.15	.15	.15	.15
Housing Program Supervisor	1.00	1.00	1.00	1.00
Housing Prog Specialist I/II	1.00	1.00	1.00	1.00
Housing Specialist	1.00	1.00	1.00	1.00
TOTAL	3.15	3.15	3.15	3.15

BUDGET DETAIL EXPENSES

070-1301	Housing						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
551.01-00	Regular Salaries	170,880	156,453	230,163	249,214	249,214	249,214
551.04-01	Regular Overtime	2,101	2,766	2,060	5,000	5,000	5,000
551.10-05	Retirement PERS Classic	12,373	12,171	13,291	13,888	13,888	13,888
551.10-06	Social Security-OASDI	10,519	9,306	13,854	15,208	15,208	15,208
551.10-07	Social Security-Medicare	2,529	2,242	3,269	3,611	3,611	3,611
551.10-09	Retirement PERS Lateral	1,950	2,001	2,008	2,137	2,137	2,137
551.10-10	Retirement-PERS New Membr	0	0	5,070	5,806	5,806	5,806
551.10-12	Workers Compensation	6,906	3,902	835	409	409	409
551.10-20	Earned Benefit	11,759	5,379	7,187	5,239	5,239	5,239
551.10-24	Vehicle Allowance	1,247	1,223	1,210	1,264	1,264	1,264
551.10-31	Education Incentive Pay	0	0	0	3,600	3,600	3,600
551.10-33	Core Allowance	46,821	51,705	70,341	72,383	71,690	71,690
551.10-35	Post Employment Benefits	18,881	18,151	16,807	14,807	14,768	14,768
551.10-73	Retirement UAL Misc	32,375	30,941	38,206	41,800	41,943	41,943
Personnel Services		318,341	296,240	404,301	434,366	433,777	433,777
552.12-00	Telephone	30	32	75	75	75	75
552.13-00	Postage	108	310	300	300	300	300
552.14-00	Advertising	0	0	500	500	500	500
552.15-00	Office Supplies	2,278	2,979	3,000	3,000	3,000	3,000
552.17-00	Professional Services	3,800	3,100	7,410	3,910	3,910	3,910
552.18-00	Travel and Meetings	0	0	2,000	2,000	2,000	2,000
552.20-00	Training Expense	0	0	1,500	1,500	1,500	1,500
552.22-00	Office Equipment O & M	1,934	0	0	0	0	0
552.24-00	Memberships, Subscription	1,200	926	2,494	2,038	2,038	2,038
552.29-00	Other Materials Supplies	480	204	1,215,847	192,555	195,380	195,380
552.30-01	Dept Share of Insurance	4,052	4,052	4,052	4,052	4,052	4,052
552.34-00	Contingency Reserve	0	0	25,500	25,000	25,000	25,000
552.35-84	Retro Fee Expense	50	0	0	0	0	0
552.38-00	Support Services	17,841	18,154	18,093	18,384	18,384	18,384
552.45-00	Facilities Maint Charge	15,212	18,981	21,652	18,370	19,243	19,243
Supplies and Services		46,985	48,738	1,302,423	271,684	275,382	275,382
553.43-00	Machinery/Equipment	1,080,000	0	0	0	0	0
Property		1,080,000	0	0	0	0	0
554.91-01	Adm Exp-City Manager	8,143	8,143	8,143	8,143	8,143	8,143
554.91-02	Adm Exp-City Attorney	1,363	1,363	1,363	1,363	1,363	1,363
554.91-03	Adm Exp-City Clerk	3,928	5,173	7,550	5,778	5,173	5,173
554.91-09	Adm Exp-Finance	27,720	27,720	27,720	27,720	27,720	27,720
554.91-10	Adm Exp-Purchasing	3,605	3,605	3,605	3,605	3,605	3,605
Administrative		44,759	46,004	48,381	46,609	46,004	46,004
555.92-01	Interdept DSC-General Fnd	0	25,000	25,000	25,000	25,000	25,000
Interdepartmental		0	25,000	25,000	25,000	25,000	25,000
968.93-72	Trsf-Support Service(672)	35,281	18,998	18,998	24,426	24,426	24,426
Other		35,281	18,998	18,998	24,426	24,426	24,426
**	Housing	1,525,366	434,980	1,799,103	802,085	804,589	804,589

HOUSING

- 12-00 Telephone expenses associated with implementing and maintaining Housing programs.
- 13-00 Postage expenses associated with implementing and maintaining Housing programs.
- 14-00 Public hearing notices and other advertising.
- 15-00 Office supplies for implementing and maintaining Housing programs.
- 17-00 Annual audit costs, translation services and other miscellaneous professional services.
- 18-00 Miscellaneous trainings and meetings.
- 20-00 Registration for miscellaneous conferences, seminars, and other training programs.
- 22-00 Office Equipment O & M.
- 24-00 Merced Sun-Star subscription, Merced County Times subscription and PC licensing fees.
- 29-00 Funds available for vacant lot and vacant home upkeep and repairs.

BUDGET DETAIL EXPENSES

071-1363 City Housing							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
552.17-00	Professional Services	90.588	91.317	91.000	32.000	32.000	32.000
552.29-00	Other Materials Supplies	3.105	962.544	1.825.598	67.040	67.334	67.334
	Supplies and Services	93.693	1.053.861	1.916.598	99.040	99.334	99.334
554.91-01	Adm Exp-City Manager	6.428	6.672	4.961	5.876	5.801	5.801
554.91-02	Adm Exp-City Attorney	1.981	1.551	1.502	1.612	3.456	3.456
554.91-03	Adm Exp-City Clerk	2.385	2.657	2.060	2.853	2.642	2.642
554.91-09	Adm Exp-Finance	16.538	18.456	15.708	18.032	16.737	16.737
554.91-10	Adm Exp-Purchasing	1.771	1.992	1.592	1.790	1.777	1.777
554.91-16	Adm Exp-City Council	1.553	1.686	1.586	2.084	1.940	1.940
	Administrative	30.656	33.014	27.409	32.247	32.353	32.353
555.92-70	Interdept DSC-Hsng Admin	31.754	154.641	184.651	69.192	69.192	69.192
	Interdepartmental	31.754	154.641	184.651	69.192	69.192	69.192
**	City Housing	156.103	1.241.516	2.128.658	200.479	200.879	200.879

FUND NO. 071
ACCOUNT NO. 1363

LMI HOUSING

17-00 Vacant Property Maintenance, LMI Housing Consulting Services and other miscellaneous Professional Services.

29-00 Funds available for LMI Housing development, reconstruction, rehabilitation, and other miscellaneous expenses.

BUDGET DETAIL EXPENSES

079-1301 Housing							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
637.65-00	Capital Imp. Projects	0	0	2,854,300	2,820,847	2,820,847	2,820,847
	Capital Outlay	0	0	2,854,300	2,820,847	2,820,847	2,820,847
**	Housing	0	0	2,854,300	2,820,847	2,820,847	2,820,847

FUND NO. 079
ACCOUNT NO. 1301

AFFORDABLE HOUSING SUSTAINABLE COMMUNITIES

65-00 Funds available for Childs and B Street Housing Project.

BUDGET DETAIL EXPENSES

087-1301 Housing							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
542.29-00	Other Materials Supplies	0	0	0	8.000.000	6.500.000	6.500.000
	Supplies and Services	0	0	0	8.000.000	6.500.000	6.500.000
**	Housing	0	0	0	8.000.000	6.500.000	6.500.000

City Housing

EXPENSES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept. Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	0	4	0	0	0	0
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	237,460	13,954	24,077	24,077	24,077
* Undefined *	0	0	4,436	4,436	4,436	4,436
TOTAL	0	237,464	18,390	28,513	28,513	28,513

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FINANCING SOURCES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23
Investment Earnings	6,637	4,006	4,960	460
Other Revenues	6,637-	233,458	13,430	28,053
TOTAL	0	237,464	18,390	28,513

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BUDGET DETAIL EXPENSES

471-1363 City Housing							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
552.29-00	Other Materials Supplies	0	4	0	0	0	0
	Supplies and Services	0	4	0	0	0	0
617.65-00	Capital Imp. Projects	0	237,460	13,954	24,077	24,077	24,077
	Capital Outlay	0	237,460	13,954	24,077	24,077	24,077
948.93-50	Trsf-Streets/Signals(450)	0	0	4,436	4,436	4,436	4,436
	Other	0	0	4,436	4,436	4,436	4,436
**	City Housing	0	237,464	18,390	28,513	28,513	28,513

LMI HOUSING CAPITAL IMPROVEMENTS PROJECTS

17-00 Supplies and Services / Professional Services – Not actively used.

29-00 Supplies and Services / Other Materials Supplies – Not actively used.

65-00 Capital Outlay / Capital Imp. Projects